

Recording Requested By:
When Recording Mail To Name Street Address City & State

SPACE ABOVE THIS LINE FOR RECORDERS USE

**NOTICE OF COMPLETION**  
(CA Civil Code §§8180-8190, 8100-8118, 9200-9208)

NOTICE IS HEREBY GIVEN THAT:

- The undersigned is an owner of an interest of estate in the hereinafter real property, the nature of which interest or estate is:  
\_\_\_\_\_ (e.g. fee, leasehold, joint tenancy, etc.)
- The full name and address of the undersigned owner or reputed owner and of all co-owners are  
\_\_\_\_\_  
(Name, Street Address, City, State)
- The names and address of the direct contractor for the work of improvement as a whole is:  
\_\_\_\_\_
- The notice is given (check one):  
 Completion of the work of improvement as a whole.  
 Completion of the work for a particular portion of the work of improvement (per Ca Civ. Code §8186).
- If this notice is given only of the completion of a contract for a particular work of improvement (as provided in Ca Civ. Civ Code §8186), the name and address of the direct contractor under that contract is:  
\_\_\_\_\_
- The name and address of the construction lender, if any is:  
\_\_\_\_\_
- On the \_\_\_\_ day of \_\_\_\_, 20\_\_\_\_, there was completed upon the herein described property a work of improvement as a whole (or a particular portion of the work of improvement as provided in CA Civ. Code §8186) a general description of the work provided:  
\_\_\_\_\_
- The real property herein referred to is situated in the City of \_\_\_\_\_, County of \_\_\_\_\_ State of California, and is described as follows:  
\_\_\_\_\_
- The street address of said property is: \_\_\_\_\_
- If this Notice of Completion is signed by the owner's successor in interest, the name and address of the successor's transferor is:  
\_\_\_\_\_

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Signature of Owner or Owner's Authorized Agent

\_\_\_\_\_  
Print name

**VERIFICATION**

I, \_\_\_\_\_, state: I am the \_\_\_\_\_ (“Owner”, “President”, “Authorized Agent”, “Partner” etc.) of the Owner identified in the foregoing Notice of Completion. I have read the Notice of Completion, and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ (Date) at \_\_\_\_\_ (City) \_\_\_\_\_ (State)

**PROOF OF SERVICE OF DECLARATION**

I, \_\_\_\_\_ declare that I served copies of the above **NOTICE OF COMPLETION**, (check appropriate box):

By personally delivering copies to \_\_\_\_\_ (name (s) and title(s) of person served) at \_\_\_\_\_ (address) on \_\_\_\_\_, \_\_\_\_\_ (date) at \_\_\_\_\_ (time)

By Registered or Certified Mail, Express Mail or Overnight Delivery by an express service carrier, addressed to each of the parties at the addresses shown above on \_\_\_\_\_, \_\_\_\_\_ (date).

By leaving the notice and mailing a copy in the manner provided in §415.20 of the California Code of Civil Procedure for service of Summons and Complaint in a Civil Action.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_ (Date) at \_\_\_\_\_ (City) \_\_\_\_\_ (State)

Notary Required.